

**DOCUMENT N<sup>o</sup>. 6**  
**SCHEDULE OF UNIT PRICES**

**BILL OF QUANTITIES FOR THE REHABILITATION OF SHAMTANG – TOGHONE (CHINESE JUNCTION) - TIBEN  
PALACE AND TOGHONE - GUNJONG(4.0KM) IN BATIBO SUB DIVISION.**

No	DESIGNATION			Amount in figures	Amount in Words
<b>LOT 100: INSTALLATION</b>					
101	Site Installation				
102	Working documents(projet et plan de recollement)				
	<b>SUB TOTAL LOT 100</b>				
<b>LOT 200: CLEARING/EARTH WORKS (NB:WORKS FOR LOT 200 MUST HAVE A MINIMUM OF 10 WORKERS - HIMO APPROACH)</b>					
201	Bush Clearing				
202	Cutting/removal of trees				
203	Filling from borrow pit				
204	Giving of road platform to ease free flow of water				
205	Filling/fixing of pot holes				
	<b>SUB TOTAL LOT 200</b>				
<b>LOT 300: DRAINAGE WORKS</b>					
301	Buying and assembling of metallic culvert Φ 800mm				
302	Stone masonry head for Φ 800mm				
303	Stone masonry collecting chamber for Φ 800mm				
304	Stone pavement of some portions of the road				
	<b>SUB TOTAL LOT 300</b>				
<b>LOT 400: SUPPLY OF WORKING TOOLS</b>					
401	Buying & supply of working tools(10 ramps, 10 wheel barrows, 20 spades, 10 shovels, 16 pick axes, 30 helmets, 30 rain boots, 6 crew bars, 6 hammer 5kg, 8 hammer 2kg, 24 rain coats				
	<b>SUB TOTAL LOT 400</b>				
	<b>TOTAL HT</b>				
	<b>TVA 19.25%</b>				
	<b>AIR 2.2%/5.5%</b>				
	<b>TOTAL TTC</b>				
	<b>NET A MANDATER</b>				

**DOCUMENT N<sup>o</sup>. 7**  
**BILL OF QUANTITIES AND ESTIMATES**



**BILL OF QUANTITIES FOR THE REHABILITATION OF SHAMTANG – TOGHONE (CHINESE JUNCTION) - TIBEN PALACE AND TOGHONE - GUNJONG(4.0KM) IN BATIBO SUB DIVISION.**

No	DESIGNATION	UNIT	QTY	P.U	MONTANT
<b>LOT 100: INSTALLATION</b>					
101	Site Installation	ls	1.00		
102	Working documents(projet et plan de recollement)	ls	1.00		
	<b>SUB TOTAL LOT 100</b>				
<b>LOT 200: CLEARING/EARTH WORKS (NB:WORKS FOR LOT 200 MUST HAVE A MINIMUM OF 10 WORKERS - HIMO APPROACH)</b>					
201	Bush Clearing	km	4.00		
202	Cutting/removal of trees	u	15.00		
203	Filling from borrow pit	m3	80.00		
204	Giving of road plateform to ease free flow of water	ml	3900.0		
205	Filling/fixing of pot holes	ls	1.00		
	<b>SUB TOTAL LOT 200</b>				
<b>LOT 300: DRAINAGE WORKS</b>					
301	Buying and assembling of metallic culvert Φ 800mm	ml	38.40		
302	Stone masonry head for Φ 800mm	U	6.00		
303	Stone masonry collecting chamber for Φ 800mm	U	6.00		
304	Stone pavement of some portions of the road	m2	400.00		
	<b>SUB TOTAL LOT 300</b>				
<b>LOT 400: SUPPLY OF WORKING TOOLS</b>					
401	Buying & supply of working tools(10 ramps, 10 wheel barrows, 20 spades, 10 shovels, 16 pick axes, 30 helmets, 30 rain boots, 6 crew bars, 6 hammer 5kg, 8 hammer 2kg, 24 rain coats	ls	1.00		
	<b>SUB TOTAL LOT 400</b>				
	<b>TOTAL HT</b>				
	<b>TVA 19.25%</b>				
	<b>AIR 2.2%/5.5%</b>				
	<b>TOTAL TTC</b>				
	<b>NET A MANDATER</b>				

**DOCUMENT N° 8**  
**FRAMEWORK OF SUB DETAIL OF PRICES**



Lot :					
SUB-DETAIL OF PRICE N°:					101
DESCRIPTION OF ACTIVITY ON					
Prix N°:	Daily output		Total Quantity:	Unit:	Duration of activity (Days):
	CATEGORY	NUMBER	Daily Salary	Paid Man-day	Amount
A - PERSONNEL					
		TOTAL A			
	TYPE	NOMBER	Daily rate	Daysbilled	Amount
B - EQUIPMENT					
	TOTAL B				
	TYPE	UNIT	Unit price	Consumption	Amount
C - MATÉRIALS					
	TOTAL C				
D	TOTAL DIRECT COST		A+B+C		
E	GENERAL SITE EXPENSES		10%	D x 10%	
F	GENERAL HEAD OFFICE EXPENSES		5%	D x 5%	
G	COST PRICE		(D+E+F)		
H	RISK + PROFIT		10%	G x 10%	
I	BID PRICE EXCLUDING TAXES		(G+H)		
J	UNIT PRICE EXCLUDING TAXES		(I/Qty)		

**DOCUMENT N° 9**  
**MODEL JOBBING ORDER**



## WIDIKUM COUNCIL INTERNAL TENDERS' BOARD.

JOBING ORDER NO. \_\_\_\_\_/JO/WC/WCITB/2025 OF 14/03/2025 FOR THE *the Rehabilitation of Road Bullam Nyen in Widikum Sub-Division, Momo Division of the North-West Region* – BE  
OF.....

**Awarded after an Open National Invitation to Tender in emergency procedure**  
**N°06/ONIT/ WC/WCITB/2025 OF 14/03/2025 FOR THE *the Rehabilitation of Road Bullam Nyen in***  
***Widikum Sub-Division, Momo Division of the North-West Region, MOMO DIVISION, NORTH WEST***  
**REGION.**

HOLDER (ETS ADDRESS): .....  
P.O BOX ..... TEL.....FAX:.....  
TRADE REGISTER N°(N° R.C.): .....  
TAX PAYER N°: .....  
BANK ACCOUNT N°:.....AT..... (BANK)  
AGENCY OF: .....

SUBJECT: .....  
EXECUTION DEADLINE: .....  
AMOUNT IN FCFA:

Amount tax inclusive	
Amount without Taxes	
VAT (19.25)	
A.I.R. (2.2 or 5.5 %)	
Net Payable	

FINANCING: .....  
BUDGET HEAD: .....  
LOCATION: .....

ENTERED ON: .....  
SIGNED ON: .....  
NOTIFIED ON: .....  
REGISTERED ON: .....

**BETWEEN:**

The Government of the Republic of Cameroon, represented by the Mayor of WIDIKUM Council  
hereinafter referred to as the "The Contracting Authority"



**ON THE ONE PART,**

**AND**

**Enterprise .....**

Whose head office is at .....

Hereinafter referred to as the "Contractor"

Represented by its Director, Mr./Ms .....

Address: P.O. Box ..... Tel ..... Fax .....

Business Registry No .....

Tax Payers' Card No .....

**ON THE OTHER PART**

**IT IS HEREBY AGREED AND ORDERED AS FOLLOWS:**

## **SUMMARY**

Part I: Special Administrative Clause (SAC)

Part II: Special technical Clauses (STC)

Part III: Schedule of Unit Prices

Part IV: Details or Estimates



Page ..... and last of Jobbing Order No ...../JO/WC/WCITB/2025 awarded after an  
Open National Invitation to Tender No 06/ONIT/WC/WCITB/2025  
With .....

FOR THE *the Rehabilitation of Road Bullam Nyen in Widikum Sub-Division, Momo Division of the North-West Region*

**EXECUTION DEADLINE:** Four (04) MONTHS

**AMOUNT OF JOBBING ORDER IN FCFA:**

<b>Amount tax inclusive</b>	
<b>Amount without Taxes</b>	
<b>VAT (19.25)</b>	
<b>A.I.R. (2.2 or 5.5%)</b>	
<b>Net Payable</b>	

<p><b>Read and accepted by the Contractor</b></p> <p>WIDIKUM ..... (date)</p>
<p><b>Signed by the MAYOR</b></p> <p>WIDIKUM..... (date)</p>
<p><b>Registration</b></p>

**DOCUMENT N° 10**  
**FORMS AND MODELS TO BE USED**



## **TABLE OF MODELS**

Annex No. 1: Undertaking by the bidder

Annex No. 2: Bid letter

Annex No. 3: Model bid bond

Model No. 4: Model final bond

Model No. 5: Model of start-off advance bond

Model No. 6: Model retention fund

Annex No. 7: Schedule framework

### Annex No. 1: Undertaking by the bidder

I undersigned \_\_\_\_\_, acting as the \_\_\_\_\_ of \_\_\_\_\_,  
of Nationality \_\_\_\_\_, and resident in \_\_\_\_\_.

After having read and taken note of all the parts of the Open National Invitation to Tender in Emergency Procedure N°06/ONIT/WC/WCITB/2025 OF 14/03/2025 for the *the Rehabilitation of Road Bullam Nyen in Widikum Sub-Division, Momo Division of the North-West Region*,

I submit and commit myself to carry out the aforementioned Contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, in particular the quantitative and qualitative confirmation of work, the respect of the deadlines, the guarantees and the insurance.

I commit myself moreover to ensure the registration and paying the forwarding costs of the contractual parts.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialled copy of the aforesaid document to my offer.

I declare moreover that I remain committed by the present tender during a ninety (90) days deadline as from the date of opening of the bids.

Done in \_\_\_\_\_, on the \_\_\_\_\_



## Annex N°. 2: Bid letter

I, the undersigned \_\_\_\_\_ [*indicate the name and capacity of signatory*]

Representing the \_\_\_\_\_ company or enterprise or group<sup>1</sup> with head office at \_\_\_\_\_ registered in the trade register of \_\_\_\_\_ under the number No \_\_\_\_\_

Having taken cognisance of all the documents featured or mentioned in the Tender File:

[*recall the subject of the invitation to tender*]

- After having personally taking account of the situation of the site and evaluated from my point of view and under my responsibility, the nature and difficulty of the works to be carried out;
- Hereby submit, bearing my signature, the schedule of unit prices as well as the quotations in accordance with the structure featuring in the Tender File.
- Submit and commit myself to execute the works in accordance with the Tender File, in return for the prices which I myself establish for each type of structure which prices reveal the amount of the tender for lot No. \_\_\_\_\_ at \_\_\_\_\_ [*in figures and words*] CFA francs exclusive of VAT and at \_\_\_\_\_ CFA francs Inclusive of all Taxes. [*In figures and words*].
- I pledge to execute the works within a deadline of .....months.
- I pledge to maintain my offer for [*indicate duration of validity, in principle 90days* from the deadline of submission of tenders.
- Rebates and the modalities of application the said rebates shall be the following (in case of the possibility of award of several lots).

The Project owner shall pay the sums due for this contract by crediting account No..... opened in.....Bank.....Branch

Prior to the signing of the contract, this tender accepted by you shall constitute an agreement between us.

Signature of.....in  
the capacity of.....duly  
authorised to sign the tenders on behalf  
of<sup>2</sup> .....

<sup>1</sup> Delete where necessary

<sup>2</sup> Attach the Power of Attorney



### ANNEX N°. 3: MODEL BID BOND

Addressed to *[indicate the Contracting Authority and his address]* “Contracting Authority”

Whereas the undertaking \_\_\_\_\_ hereinafter referred to as the “bidder” has submitted his tender on \_\_\_\_\_ for *[recall the subject of the invitation to tender]*, hereinafter referred to as “the tender” and to which shall be attached a bid bond equivalent to *[indicate the amount]* CFA francs.

We \_\_\_\_\_ *[name and address of the bank]*, represented by \_\_\_\_\_ *[names of signatories]*, hereinafter referred to as “the bank” hereby declare to guarantee payment to the Contracting Authority of the maximum sum of *[indicate the amount]* CFA francs, that the bank pledges to pay in full to the Contracting Authority, binding itself, its successors and assignees.

The conditions of this commitment are as follows:

If the bidder retires his tender during the validity period specified by him in the tender; or

If the bidder, having been notified of the award of the contract by the Contracting Authority during the validity period:

- Fails or refuses to sign the contract, even though required to do so;
- Fails or refuses to furnish the final bond for the contract (final bond) as provided for by the contract;

We pledge to pay to the Contracting Authority an amount up to the maximum of the sum referred to above upon reception of his first written request, without the Contracting Authority having to justify his request, given, however, that in his request the Contracting Authority shall note that he is due the amount he is claiming because one or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the Contracting Authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the Contracting Authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at \_\_\_\_\_, on \_\_\_\_\_

*[Bank's signature]*



#### ANNEX N°. 4: Model of final bond

Bank:

Reference of the bond: No \_\_\_\_\_

Addressed to *[Indicate the Project Owner and his address]* Cameroon, hereinafter referred to as the "Project Owner"

Whereas \_\_\_\_\_ *[name and address of Contractor]*, hereafter referred to as "the Contractor", has committed himself, in execution of the contract referred to as "the contract", to carry out *[indicate the nature of the works]*.

Whereas it is stated in the contract that the Contractor shall entrust to the Project Owner a final bond of an amount equal to *[indicate the percentage between 2 and 5%]* of the amount of the corresponding portion of the contract, as guarantee of the execution of his full obligations in accordance with the terms of the contract,

Whereas we have agreed to issue the Contractor this guarantee,

We, \_\_\_\_\_ *[name and address of bank]*  
represented by \_\_\_\_\_ *[name of signatories]*,  
hereinafter referred to as "the bank", commit ourselves to pay the Project Owner, within a maximum deadline of eight (8) weeks, upon the simple written request declaring that the Contractor has not satisfied his contractual commitments within the meaning of the contract, without being able to defer the payment nor raise any contests for whatever reason, any sum up to the sum of \_\_\_\_\_ *[in figures and words]*.

We agree that no change or addendum or any other amendment to the contract shall free us of any obligation incumbent on us by virtue of this final bond and we hereby incline to any notification, addendum or change.

This final bond shall enter into force upon signature and notification of the contract. It shall be released within a deadline of *[indicate the deadline]* from the date of the provisional acceptance of the works.

After this date, the bond shall be baseless and should be returned to us without the express request on our part.

Any request for payment made by the Project Owner by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at \_\_\_\_\_ on \_\_\_\_\_

*[Signature of the bank]*



## ANNEX N°. 5: Model of start-off advance bond

Bank: reference, address \_\_\_\_\_

We, the undersigned, (bank, address) hereby declare by the present to guarantee on behalf of \_\_\_\_\_ [*the holder*] to the benefit of the Contracting Authority [*address of the Contracting Authority*] (*the beneficiary*)

The payment, without contest and upon receipt of the first written request by the beneficiary, declaring that \_\_\_\_\_ [*the holder*] has not fulfilled his obligations relating to the reimbursement of the start-off advance according to the terms of contract No. \_\_\_\_\_ of \_\_\_\_\_ relating to \_\_\_\_\_ works [*indicate the subject of the works, the references of the invitation to tender and the lot, if possible*] of the total sum corresponding to the advance of [*twenty (20) %*] of the amount inclusive of all taxes of contract No. \_\_\_\_\_, payable upon notification of the corresponding Administrative Order that is, \_\_\_\_\_ CFA francs.

This bond shall enter into force and shall take effect upon reception of the respective parts of this advance into the accounts of \_\_\_\_\_ [*the holder*] opened in the \_\_\_\_\_ bank under No. \_\_\_\_\_.

This bond shall remain in force up till the reimbursement of the advance in accordance with the SAC. However, the amount of the guarantee shall be proportionately reduced on the progressive reimbursement of the advance.

The applicable law and jurisdiction shall be those of the Republic of Cameroon.

Signed and authenticated by the bank at \_\_\_\_\_ on \_\_\_\_\_

Signature of the bank



## ATTACHMENT No. 6: MODEL OF PERFORMANCE BOND (RETENTION FUND)

Bank: \_\_\_\_\_

Reference of the bond: No \_\_\_\_\_

Addressed to *[Indicate the Contracting Authority]*

*[Address of Contracting Authority]*

Hereinafter referred to as “the Contracting Authority”

Whereas \_\_\_\_\_ *name and address of Supplier*] hereinafter referred to “the contractor”, pledged, in execution of the contract, to carry out the works of *[indicate the subject of the work]*

Whereas it is stipulated in the contract that the retention fund fixed at *[percentage below 10 % to be specified]* of the amount of the contract may be replaced by a joint guarantee,

Whereas we have agreed to provide the Contractor with this guarantee,

We, \_\_\_\_\_ *[name and address of the bank]*,

Represented by \_\_\_\_\_ *[names of signatories]* and hereinafter referred to as “the bank”,

Hence, we hereby affirm that on behalf of the Contractor, we guarantee and are responsible to the Contracting Authority for a maximum amount of \_\_\_\_\_

*[in figures and letters]* corresponding to *[percentage below 10 % to be specified]* of the contract price<sup>3</sup>.

And we pledge to pay to the Contracting Authority within a maximum deadline of eight (8) weeks upon his simple written request declaring that the contractor has not fulfilled his contractual obligations or is indebted to the Contracting Authority within the meaning of the contract, amended where need be, by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to *[percentage below 10 % to be specified]* of the total amount of the works featuring in the final detailed account, without the Contracting Authority having to prove or give the reasons nor the motive for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this bond and we hereby incline by the present to the notification of any amendment, addendum or change.

This bond shall enter into force upon signature. It shall be released within thirty (30) days from the date of the final acceptance of the works and upon release issued by the Contracting Authority.

Any request for payment formulated by the Contracting Authority by virtue of this bond should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this pledge and its consequences.

Signed and authenticated by the bank at \_\_\_\_\_ on \_\_\_\_\_

*[Signature of the bank]*

<sup>3</sup> In the case where the bond is established once upon start of the works and covers the full bond, that is, 10 % of the amount of the contract



## **ANNEX N°. 7: Schedule framework**

The quantities, daily outputs, the duration of execution of works and the slowdowns or even the due interruptions shall be clearly brought out in the schedules.

The financial schedule resulting from the schedule of works shall indicate month by month, the estimated amounts of the detailed accounts of works by item and cumulatively by taking into account the incidence of rainy seasons for the basic solution and possibly variant solution.

[Signature of the bank]

**DOCUMENT N° 11**  
**LIST OF COMMERCIAL BANKS AND FINANCIAL**  
**INSTITUTIONS**

# **LIST OF COMMERCIAL BANKS AND FINANCIAL INSTITUTIONS AUTHORIZED TO ISSUE BONDS FOR PUBLIC CONTRACTS**

## **I- BANKS**

1. Afriland First Bank
2. Banque Atlantique
3. Banque Gabonaise pour le Financement International (BGFI BANK)
4. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
5. CITI Bank
6. Commercial Bank of Cameroon (CBC)
7. Ecobank
8. National Financial Credit Bank
9. Société Camerounaise de Banque au Cameroun
10. Société Générale de Banque au Cameroun
11. Standard Chartered Bank Cameroon
12. Union Bank of Cameroon
13. United Bank for Africa.

## **II- InsuranceCompagnies**

14. Chanas Insurance;
15. Activa Insurance
16. Zenitheinsurance SA BP Douala



**DOCUMENT N° 12**  
**OTHER DOCUMENTS**

REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGION

MOMO DIVISION

WIDIKUM COUNCIL



RÉPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTÈRE DE LA DECENTRALISATION  
ET DU DÉVELOPPEMENT LOCAL

RÉGION DU NORD OUEST

DÉPARTEMENTALE DE MOMO

COMMUNE DE WIDIKUM

## WIDIKUM COUNCIL

\*\*\*\*\*

### INTERNAL TENDER'S BOARD

*"Open National Invitation to Tender, Emergency Procedure"*

*N°06/ONIT/WC/WCITB/2025 OF 14/03/2025*

*For the Rehabilitation of Road Bullam Nyeng in Widikum Sub-Division, Momo Division of the North-West Region.*

FUNDING : PIB MINTP 2025

### EVALUATION GRID

#### EVALUATION GRID FOR ELIMINATORY CRITERIA

DOC N°	DESCRIPTION	YES	NO
A.1	Declaration of intention to tender stamped with the tariff in force(.dated , signed And stamped by the contractor)		
A.2	Certified Copy of the Business Registration, not more than three months old.		
A.3	Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber of Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months.		
A.4	Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance or by a foreign bank of first order not more than three months.		
A.5	Purchase receipt of tender file issued by public treasury		
A.6	A bid bond of 460 000FCFA (Four hundred and sixty thousand FCFA) issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions		
A.7	An attestation of non-exclusion from Public Contracts issued by the Public contract Regulatory Board (ARMP)		
A.8	Valid attestation for submission by the Social Insurance Fund, certifying that the bidder satisfied his obligations with respect to the aforementioned Social Insurance		
A.9	A valid Certificate of imposition certified by the chief of centre		
A.10	Certified Copy of a valid taxpayers card, delivered by the chief of centre.		
A.11	A certificate of payment of all assessed taxes, delivered by the chief of centre. Dated at most 3 months.		
A.12	Plan and attestation of localization signed by the taxation authorities		
A.13	The Special Administrative Clauses (SAC/CCAP); (each page should be initialed and the last page signed And stamped).		



B)	<b>EVALUATION GRID FOR ESSENTIAL CRITERIA</b>		
N°		YES	NO
<b>B.1</b>	<b>General presentation of bids</b>		
	<ul style="list-style-type: none"> <li>➤ <i>Properly bind.</i></li> <li>➤ <i>Table of content.</i></li> <li>➤ <i>Separators in color apart from white</i></li> <li>➤ <i>Order described respected</i></li> <li>➤ <i>Clearness of the documents</i></li> </ul>		
<b>B.2</b>	<b>REFERENCES OF SIMILAR WORKS EXECUTED</b> <ul style="list-style-type: none"> <li>➤ List of references of similar works executed. The contractor will provide evidence of similar work carried out during the last four (03) years of at least <b>(23 000 000F CFA)</b>.</li> <li>➤ Show proof of similar projects executed by presenting certified true copies of jobbing orders (front and last pages) and minutes of provisional acceptance (2023 projects) or final reception (for 2022 and/or 2023 projects) and related contracts, and jobbing orders).</li> </ul>		
<b>B.2.1</b>	<i>First Reference in the domains of construction</i>		
<b>B.2.2</b>	<i>Second Reference in the domains of construction</i>		
<b>B.3</b>	<b>QUALIFICATION AND EXPERIENCE OF SUPERVISORY STAFF</b>		
<b>B.3.1</b>	<i>A works supervisor with at least the level of a civil or rural engineer with at least four (04) years professional experience in the domain of civil construction or similar works.</i> <ul style="list-style-type: none"> <li>➤ <i>CV signed by the candidate,</i></li> <li>➤ <i>A certified copy of the technical diploma</i></li> <li>➤ <i>An Attestation of presentation of original of the technical diploma</i></li> <li>➤ <i>An attestation of availability signed by the candidate notably.</i></li> <li>➤ <i>Certified copy of ID card</i></li> </ul>		
<b>B.3.2</b>	<i>A foreman with at least the level of a senior technician in civil engineering or Rural Engineering with at least four (04) years of professional experience in the domain of civil construction or similar works.</i> <ul style="list-style-type: none"> <li>➤ <i>CV signed by the candidate,</i></li> <li>➤ <i>A certified copy of the technical diploma</i></li> <li>➤ <i>An Attestation of presentation of original of the technical diploma</i></li> <li>➤ <i>An attestation of availability signed by the candidate notably.</i></li> <li>➤ <i>Certified copy of ID card</i></li> </ul>		
<b>B.3.3</b>	<i>Builder with 4 (four) years professional experience in building construction or similar works.</i> <ul style="list-style-type: none"> <li>➤ <i>CV signed by the candidate,</i></li> <li>➤ <i>A certified copy of the technical diploma</i></li> <li>➤ <i>An Attestation of presentation of original of the technical diploma</i></li> <li>➤ <i>An attestation of availability signed by the candidate notably.</i></li> <li>➤ <i>Certified copy of ID card</i></li> </ul>		



<b>B.4</b>	<b>METHODOLOGY/TECHNICAL PROPOSALS</b>		
<b>B.4.1</b>	Attestation of site visit signed by the contractor and Site visit Report of (The bidder shall under his responsibility visit the site and gather all the information necessary for the preparation of his technical proposals signed by the contractor and justified by pictures of positions of culverts and bad spots		
<b>B.4.2</b>	- Administrative and technical organization of the enterprise		
	- The mode of execution of the works		
<b>B.4.3</b>	- The planning of work execution		
	- Supply of materials or site equipment		
<b>B.4.4</b>	- Measures of safety, social and protection of the environment		
	- Detail Description of the HIMO approach		
	- Measures to be taken during guarantee period		
<b>B.4.5</b>	The Special Technical Clauses (STC). (Each page should be initialed and the last page signed And stamped).		
<b>B.5</b>	<b>LOGISTICS (Equipment put aside for this project)</b>		
<b>B.5.1</b>	Proof of ownership of a pickup or van of 4x4, truck or show proof of ability to hire		
<b>B.5.2</b>	Proof of ownership of a Hand compactor or show proof of ability to hire and Masonry Kit : Wheelbarrows, masonry clamps, masonry hammer 300g, shovel, dig axe, building level, masonry bucket , trowels, etc.		
<b>B.6</b>	<b>FINANCIAL CAPACITY</b>		
<b>B.6.1</b>	Pre – Financing capacity from a banking or institutions of first order approved by the Ministry in charge of finance, <b>not less than 25%</b> to the amount required in the offer.		

## MODEL ATTESTATION OF SITE VISIT

I the undersigned .....

Engineer of the Company:.....(Name of Enterprise),

**Has actually visited the site which is going to receive the  
structure relative  
TENDER N°06/ONIT/WC/WCITB/2025 OF 14/03/2025**

**FOR THE REHABILITATION OF ROAD BULLAM NYENG IN WIDIKUM SUB-  
DIVISION, MOMO DIVISION OF THE NORTH-WEST REGION.**

The interested person declares:

- To have carried out a thorough study of the site taking into consideration all the constraints relative to the execution of job with respect to norms.
- To establish his unit price schedules taking into account the difficulties of the site relative to the execution of the works and shall in no condition claim the Contracting Authority for any increase of unit price.

In Testimony Whereof, this present attestation of site visit is established and issued to serve the purpose it deserves.

Date .....  
Stamp of enterprise

Signature and Names of the Contractor.



# SITE VISIT REPORT

Project Title .....

Name of Enterprise .....

1. CONTEXT OF THE PROJECT

2. GEOGRAPHICAL SITUATION

3. STATE OF THE SITE

4. PHOTOGRAPHS OF THE SITE ( access to the site, existing structure, Photos of the

Engineer of the enterprise on the existing bridge and steam etc. )

Date.....

Name of Enterprise: .....

Stamp and signature of enterprise

**PLANNING OF WORK EXECUTION**

**OPEN NATIONAL INVITATION TO TENDER IN EMERGENCY PROCEDURE:**

**N°06/ONIT/WC/WCITB/2025 OF 14/03/2025**

N°	DESCRIPTION	Duration	FIRST MONTH				SECOND MONTH					THIRD MONTH .....				
			1	2	3	4	5	6	7	8	9	10	11	12	13	14
<b>Lot 100</b>	<b>PREPARATORY WORKS</b>															
<b>101</b>																
<b>102</b>																

**DOCUMENT N° 13**

**GRAPHIC PLANS**